



ADMINISTRATION

Managing Purchase Suggestions

1. Click 'Suggestions pending approval'

DELETE | NEW

Cataloging

Authorities

Suggestions pending approval: **5**
Comments pending approval: **1**
Tags pending approval: **1**

Holds Queue Workaround Report

2. Click the 'Pending' tab

New purchase suggestion

Suggestions management

Accepted (23) Pending (2) Available (0) Checked (0) Ordered (0) Rejected (6)

Check all | Uncheck all

Suggestion	
<input type="checkbox"/>	Promises I Can Keep, by Kathryn Edin and Maria Kefalas [edit] © 2005 ; ISBN:/ISBN-10: 0520241134 /ISBN-13: 9 ; Published by University of California Press ; XXX
<input type="checkbox"/>	The Hope Vendetta, by Scott Mariani [edit]

3. Process the suggestions

Accepted (23) Pending (2) Available (0)

Check all | Uncheck all

Suggestion	
<input type="checkbox"/>	Seraphina, by rachel hartman [edit] © 2012 ; ISBN:/ISBN-10: 0375866566 /ISBN-13: 9 House Books for Young Readers Young adult fiction
<input type="checkbox"/>	Porcupine lullaby, by Pair, Prickle E. [edit]

Mark selected as: -- Choose a status -- with this reason

Submit

Accepted (23) Pending (2) Available (0) Checked (0)

Check all | Uncheck all

Suggestion	
<input checked="" type="checkbox"/>	Seraphina, by rachel hartman [edit] © 2012 ; ISBN:/ISBN-10: 0375866566 /ISBN-13: 9 ; Pub House Books for Young Readers Young adult fiction
<input checked="" type="checkbox"/>	Porcupine lullaby, by Pair, Prickle E. [edit]

Mark selected as: -- Choose a status -- with this reason

Submit

- Choose a status --
- Pending
- Accepted
- Checked
- Rejected

Carswell, Roger -
03/13/2013

IOLA

Reason: -- Choose a reason -- OR:

- Choose a reason --
- Available via Interlibrary loan
- Bestseller
- Item is out of print
- Library Copy Lost
- Library does not have this series
- Reviews are poor for this title
- Shelf Copy Damaged
- The library already has adequate coverage for this topic
- The library already has this item.
- The library cannot afford this item at this time
- The library owns other books in this series
- This item fills a need in our collection
- This item is already available within the SEKnFind consortium.
- Others...

a. Check boxes next to suggestions you're processing

b. Choose a status

c. Choose a reason

d. Click

Submit